

NOTICE OF CONFIDENTIALITY: This Zakat Form includes highly personal and confidential information intended only for restricted, internal use by authorized personnel exclusively for evaluation of Zakat requests. Unauthorized use, copying, distribution or dissemination is strictly prohibited.

INSTRUCTIONS: Please provide accurate and detailed information so we may evaluate Zakat requests in a timely and effective manner. If assistance needed in filling out form, email yusuftrust@sirajululum.com for an appointment.

INCOMPLETE FORMS WILL NOT BE CONSIDERED.

Please bring the following documents with you, once available, to expedite your application for assistance:

1. Photo ID/Driver's License/Passport
2. One month's pay stub
4. Most recent income tax return
5. Most recent bank statements, checking, and savings
6. Copy of any outstanding bills for living expenses (rent, utilities, medical, etc.)
7. Any other relevant documents

Section 1: Applicant's Personal Information:			
Name:(Last)	(First)	(M.I.)	
DOB:	Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Address:			
ID Number:			
Home Phone:		Cell Phone:	
Work Phone:		E-mail:	
Have you applied for Zakat from YT-SUI before? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes but denied			
Date Received:	mm /dd /yyyy	Total Received:	\$

Section 2: Applicant's Circumstances:	
Education: <input type="checkbox"/> Secondary School <input type="checkbox"/> College <input type="checkbox"/> University <input type="checkbox"/> Other:	
Place of Residence: <input type="checkbox"/> Own Home <input type="checkbox"/> Rental Apartment <input type="checkbox"/> Other:	
Means of Transportation: <input type="checkbox"/> Own Automobile <input type="checkbox"/> Public Transportation <input type="checkbox"/> Other:	
Employment Status: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Unemployed <input type="checkbox"/> Self-Employed	
If employed, where:	Job Title:
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	
If married, name of spouse:	
Is your spouse currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If employed, where:	Job Title:

Section 3: Dependents Information				
	Name	M/F	Age	Relationship
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Section 4: Reason for Applying for Zakat
Describe reason for which Zakat aid is sought. State the reason you are in need, how much you need and how assistance for all or part of total from Zakat fund will meet your need. Be specific.

Section 5: Zakatable Assets			Value in Bds \$
Local Cash and Liquid investments			\$
Value of Foreign Currencies			\$
Gold Jewellery and Ornaments: List weight in Grams/Tola			YT-SUI will calculate the \$ per gram and current total value, so leave those blank
Carat Value	<input type="checkbox"/> Grams <input type="checkbox"/> Tola	\$ Per Gram	
24 carat	x		
22 carat	x		
21 carat	x		
18 carat	x		
14 carat	x		
12 carat	x		
10 carat	x		
9 carat	x		
Sterling Silver	x		
Receivable Loans/Debts			\$
Livestock/Poultry for <u>Trade</u>			\$
Agricultural Products for <u>Trade</u>			\$
Raw materials/ Goods in Production (<u>Trade</u>)			\$
Finished Goods/Inventory (<u>Trade</u>)			\$
Land/Properties for <u>Trade</u>			\$
Other Articles for <u>Trade</u>			\$
Value of Shares (stocks) including Dividends			\$
Retirement/Medical Fund (when Voluntary, Even if Prohibited)			\$
Receivable Incomes/Revenues			\$
Non-Zakatable Assets:	Extra items above one's needs and are not currently being used, whether new or used, whether in Barbados or overseas, once one has control over it. List current value:		
Extra Property (Land/House/Building) not being used			\$
Extra Vehicle not being used			\$
Extra Clothing not being used			\$
Extra Household Items not being used			\$
Home Decoration			\$
Others:			\$
Total Assets			\$

Section 6: Liabilities	
Provide Proof in form of Bills/Recipes/Witnesses	
Personal Loans Owed	\$
Business Debts Owed	\$
Due Rentals	\$
Due Water Bill	\$
Due Light Bill	\$
Due Gas Bill	\$
Due Phone Bill	\$
Due Internet Bill	\$
Due Taxes	\$
Due Wages/Salaries	\$
Unpaid Zakat	\$
Total Liabilities	\$
Total Assets - Total Liabilities = Net Assets	\$

Section 7: Other Financial Details			
Income	Amount	Expenses	Amount
Monthly Salary	\$	Monthly Groceries	\$
Family Support	\$	Monthly Medical Expense	\$
Other Support	\$	Other (Explain)	\$

Section 8: References:		
If possible, list the names and phone numbers of anyone who can substantiate the information you provided above.		
Name:	Phone:	Relationship:
Name:	Phone:	Relationship:

Section 9: Personal Statement	
<p>I _____ accept and testify to the following:</p> <ol style="list-style-type: none"> 1. The information given on this application is true and complete to the best of my knowledge. 2. I acknowledge that Allah Ta'ala is my witness. 3. If knowingly I give false or misleading information on this application I may be disqualified from the requested assistance. 	
Signature:	Date: mm /dd /yyyy

For Office Use Only	
Reference Number:	
YT-SUI: Comments:	
<input type="checkbox"/> Approved	
Jurisconsult's Signature:	Date: mm /dd /yyyy
Amount Paid: \$	Receipt Number:
Chairman's Signature:	Date: mm /dd /yyyy
Date Paid: mm /dd /yyyy	Treasurer's Signature:
<input type="checkbox"/> Rejected	
Reason for Rejection, if any:	
Jurisconsult's Signature:	Date: mm /dd /yyyy

If you have any questions about the approval/rejection of Zakat application, please contact the Trust committee directly.

Yūsuf's Trust
Sirājul 'Ulūm Institute